



**HON. BALASAHEB THACKERAY AGRI-BUSINESS AND RURAL
TRANSFORMATION PROJECT (SMART)**
District Implementation Unit, Gondia
Taluka beej Gunan Kendra , Near Police Head quarter , Goregaon Gondia
Road ,Karanja Gondia
Email- gondia.diu.smart@gmail.com



Ref No. SMART/DIU/VCDS/Proc./721/2023

Date 21-09-2023

INVITATION FOR QUOTATIONS

To

.....
.....
.....

Sub : Invitation for quotation for Hiring of Agency for Organizing outside state 7 days Training Cum Exposure Visit of Farmers to ICAR- Indian Rice Research Institute, Hyderabad

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Head, DIU Gondia Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation from the eligible bidders for the following services. The tentative tour programme and other terms and conditions are attached herewith as annexure -A

Package No	Particulars of packages	Requirement	Unit	*Qty.
1	Transportation Service (Without Train) OR Transportation Service (By Train+ Bus for Roadway Journey from boarding and drop stations as per requirement)	1) Bus Type : AC	No of buses	50 seater bus-1 17 seater bus-1
		2) Bus Seats capacity : 50		
		3) Bus Seats capacity:17		
		3) Appr. Running during tour :1800 Kms		
		Train Reservations (3 tier AC) for 62 Passengers (Round Trip-124 Tickets)	Tickets	124
		1)Bus Type : AC 2)Bus Seats capacity : 50 3) Bus Seats capacity:17 3)Appr. Running during tour :100 Kms	No of buses	50 seater bus-1 17 seater bus-1
2	Food Facility (Full Day Meal)	1) Morning Breakfast	No of Full Day Meals	124 Full Day Meals
		2) Lunch & Dinner		
		3) Tea		
		4) Drinking Water		

3. *quantity may change during actual implementation

NOTE: food facility includes following

- 1) *Morning breakfast includes: Poha / Upma / Idali / Wada / Dosa etc.*
- 2) *Lunch & Dinner (unlimited) : Chapati /Roti , 2 Sabji, Dal, Rice & Sweet*
- 3) *Tea: with sugar/without sugar : 3 times in a day*
- 4) *Drinking Water: mineral water in a jars/bottles as per requirement.*

4. Bid Price

- a) The contract shall be for the full quantity as described above.
- b) Rate should inclusive of road tax, road permit, insurance, fuel and all other expenses to operate bus services. Halt charges per day is Including. No lodging and Boarding will be provide to bus driver .
- c) Rate should be inclusive of toll tax and parking charges.
- d) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices shall be excluding GST.
- f) Bidder should quote rate for all the items

5. Validity of Quotation

Quotation shall remain valid till **31 / 03/2024.**

6. Eligibility Criteria:

- a) The bidder must have successfully arranged similar type of package tour during last five years.
- b) Bidder should have PAN
- c) Bidder should have its main or branch office anywhere in Maharashtra.
- d) Bidder should have at least one tourist bus having national permit on his /her name or in the name of sub-contractor & model should not be earlier than year 2016.
- e) Bidder should have achieved in at least one year an annual financial turnover not less than Rs. 5.5 Lakhs in the last three financial years;
- f) The bidder should not be blacklisted /banned by any Government organization/PSUs during last 3 years.

7. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- a) PAN Card copy
- b) Bid security declaration (in attached format)
- c) Turn over certificate issued by the chartered Accountant/ITR Copy /Balance sheet
- d) Work orders/ Contract agreement/ invoice copies / Experience or completion certificate or any relevant document (with respect to clause 5a)
- e) Registration Certificate of at least One Tourist Vehicle with National permit self or sub-contractor
- f) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

8. Bid Security :

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
 - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
 - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
 - c) if the successful Bidder fails to
 - (i) sign the Contract or
 - (ii) furnish a Performance Security

9. Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the packages together. GST cost shall not be considered in evaluation.

10. Award of contract

The SMART Project will award the contract to the bidder/bidders' who has been determined to be substantially responsive and who has offered the lowest evaluated price (L1) for the packages together i.e. total amount of the financial quote.

- a) Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order

- 11.** All legal disputes relating to the services are subject to the jurisdiction of court of law at Gondia District.

12. Payment:

Payment will be made within **4 Weeks** after successful completion of tour and upon submission of bill/invoice and availability of funds.

Applicable GST will be paid on submission of invoice/bill.

13. Quotation Submission:

Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **quotation for Hiring of Agency for Organizing Training cum exposure Visit of Farmers to Indian Rice Research Institute, Hyderabad.....** latest by **2.00 PM on 06/10/2023** to District Implementation Unit, SMART, Gondia on address Taluka beej Gunan Kendra , Near Police Headquarter , Goregaon Gondia Road ,Karanja Gondia 441601

- a. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.

14. Opening of Quotation: -

Quotations will be opened in the presence of bidders representatives who choose to attend at above mentioned address on **06/10/2023 @ 4.00 PM.**

In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date &time.


Head

**District Implementation Unit, SMART
Cum Project Director ATMA, Gondia**

Annexure -A

A) Tentative tour program:

Day/ date	Place		Brief about visit place
	From	To	
1 st	Gondia	IRRI Hyderabad	Journey to Hyderabad
2 nd	-	-	Training @IRRI Hyderabad
3 rd	-	-	
4 th	-	-	
5 th	-	-	
6 th	-	-	
7 th	-	-	
8 th	-	-	
9 th	IRRI Hyderabad	Gondia	Return Journey

B) Other Terms & Conditions:

(a) Bus Service:

- I. The bus should have national permit
- II. The bus should have valid fitness certificate
- III. The bus should be in excellent condition
- IV. All passengers should be covered under insurance.
- V. Agency should follow all applicable government rules and regulations.
- VI. The agency should have minimum 1 tourist vehicle with registered in its name and model should not be earlier than year 2017.
- VII. The agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrication oil, consumables, necessary spares, maintenance, driver's salary etc.
- VIII. All applicable taxes, permits, license, comprehensive insurance, fitness certificate and any other documents for operating the vehicle commercially should be fully paid and should be available in the vehicles.
- IX. Vehicle may be required any working or Sundays & other holidays on demand.
- X. Driver to be provided must possess valid driving license having minimum three years' experience. The agency must submit the photocopies of valid licenses during the use. The Drivers of the vehicle must follow traffic rules and other regulations prescribed by the Govt. from time to time.
- XI. The vehicle must be made available at any given time and day as informed. The vehicle should report to the place of requirement as per directions of the office. The mileage will be counted from Client office to Client office.
- XII. The Client will not be responsible for any loss, injury, damage or accident to the vehicle or to any other vehicle.
- XIII. The agency should have the arrangements for repairing their vehicle in a short time and during the repair time the agency should provide a substitute vehicle and driver immediately.
- XIV. Client will pay applicable GST to the agency.
- XV. Applicable tax would be deducted at source.

- XVI. A penalty of Rs. 2000/- per day may be levied if any vehicle fails to meet above terms and conditions on any day.
- XVII. Rates quoted should be valid for a period of one year from the date of award of contract. No revision in quoted rates on account of increase in fuel charges, spares, taxes etc. will be entertained.
- XVIII. The successful bidder will have to enter into an Agreement for one year on Rs. 500/- Non-judicial paper. However, Client reserves the right to cancel the Agreement at any time without assigning any reasons whatsoever.
- XIX. The contract will initially be for a period of One year which may be extendable further up to six months on rendering satisfactory services without changing existing agreed norms.
- XX. Agency should take signature on duty slip of concern officer. Any advance will not be paid. Agency will be responsible for drivers lodging, boarding and any other expenses, vehicle expenses during travel.
- XXI. Minimum charges will be paid if running of the vehicle is less than the agreed norms.
- XXII. The agency will abide by all applicable statutory requirements as per Minimum Wage Act, Employee's Provident Fund Act, Workmen Compensation act, Payment of Wages Act, Contract Labor (Regulation and Abolition) Act and motor vehicle Acts. etc.
- XXIII. Client will not be responsible or liable in case of any dispute arising between the agency and the drivers employed by the agency and no relationship of Employer and Employee shall come into existence between the Client and the agency or drivers for which all responsibilities shall vest with the agency alone.
- XXIV. Client reserves the right to terminate this arrangement without assigning any reasons thereof, by serving on the agency a notice of one month to this effect, and on the refusal of the agency to accept the notice of termination of the arrangement or passive avoidance to do so, the said notice shall be sent by registered post on the address of the agency recorded with the client where after it shall be deemed to have been served to the agency. Client shall also be entitled to appoint any other person, firm or company at its discretion to perform the job entrusted to the agency after termination of the arrangement. Provided that the termination of the arrangement, as aforesaid, shall not absolve the agency of its liability regarding vehicle hiring arrangements already entrusted to it in accordance with the direction of the client.
- XXV. In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the agency vis-a-vis the client shall be the sole authority to decide the arbitrator in accordance with the Indian Arbitration Act 1940. The agency agrees to execute all documents, which may be required by the client in this regard.
- XXVI. The telephone facility 24 hrs must be available with the agency.

(b) Food facility:

Agency should timely provide hygienic food, mineral drinking water etc.

(c) Train Services

- 1) The agency would ensure booking of confirmed three tier AC tickets.
- 2) The agency will be available at all times for booking/cancellation of railway tickets.
- 3) All passengers should be covered under insurance.
- 4) Agency should follow all applicable government rules and regulations.

FORMAT OF QUOTATION
(On bidder's Letter head)

To,
Head,
District Implementation Unit,
SMART, Gondia.

Date:-

Subject:- Submission of quotation for Hiring of Agency for Organizing Farmers Study Tour to ICAR- Indian Rice Research Institute, Hyderabad.....

Ref: - Your Request for Quotation SMART/DIU/VCDS/Proc./ /2023 Date 21-09-2023

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

ICAR-IRRI, Hyderabad

Package No	Particulars of packages	Requirement	Unit	*Qty.	Rate / Unit in Rs. without GST	Total Amount in Rs. without GST
1	Transportation Service (Without Train) OR	1) Bus Type : AC	No of buses	50 seater bus-1 17 seater bus-1		
		2) Bus Seats capacity : 50				
		3) Bus Seats capacity:17				
1	Transportation Service (By Train+ Bus for Roadway Journey from boarding and drop stations as per requirement)	3) Appr. Running during tour :1800 Kms	Rate/ Km			
		4) Rate per Km over & Above 2000 Km				
		Train Reservations (3 tier AC) for 62 Passengers (Round Trip-124 Tickets)				
2	Food Facility (Full Day Meal)	1)Bus Type : AC	No of buses	50 seater bus-1 17 seater bus-1		
		2)Bus Seats capacity : 50				
		3) Bus Seats capacity:17				
		4)Appr. Running during tour :100 Kms				
2	Food Facility (Full Day Meal)	1) Morning Breakfast	No of Full Day Meals	124 Full Day Meals		
		2) Lunch & Dinner				
		3) Tea				
		4) Drinking Water				
Total Amount without GST in Rs.						
Total Amount with GST in Rs.						

We agree to provide all services as mentioned in the request for quotation for a total amount Rs ...
..... (amount in figures) (amount in words) .

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature

Name: _____
Office Stamp/Seal

FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY

(To be submitted On bidder's Letter head)

RFQ/ Tender Ref No.: SMART/DIU/VCDS/Proc./ /2023

Date :

**To,
Head,
District Implementation Unit,
SMART, Gondia**

I/We (Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for **quotation for Hiring of Agency for Organizing Farmers Study Tour to ICAR- Indian Rice Research Institute, Hyderabad.....** thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.
- b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION OF**

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

Date:

RFQ/ Tender Ref No.: SMART/DIU/VCDS/Proc./ /2023

To,

**District Implementation Unit,
SMART, Gondia**

We hereby confirm and declare that we, M/s _____,
is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government
department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have
Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....